

Adding Zen Planner To Your Phone

This tutorial was created using a Google Pixel phone and Google Chrome web browser.
Your phone and browser may differ slightly.

1

Follow this link: <https://wildflowerridingclub.sites.zenplanner.com/calendar.cfm>



2

Sign in to your account

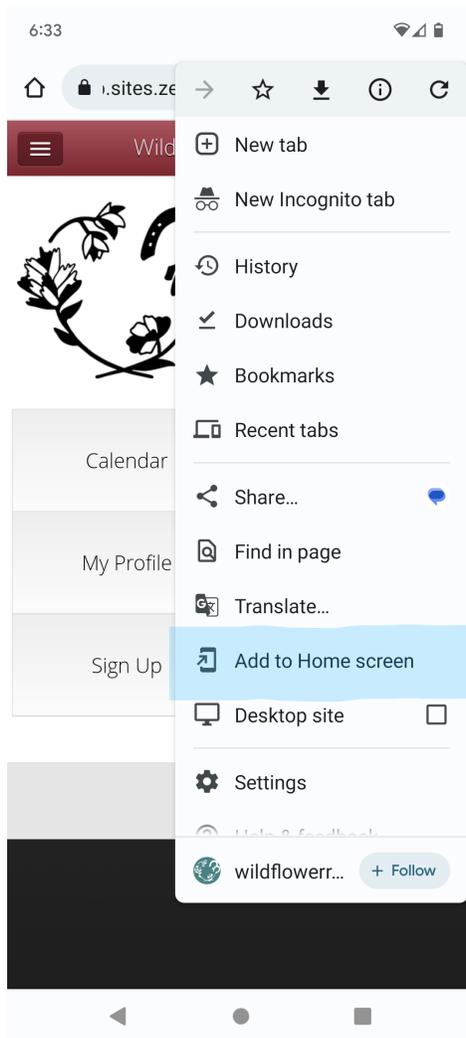
A screenshot of the Wildflower Riding Club sign-in page. The time is 6:33. The browser address bar shows ".sites.zenplanner.com". The page has a dark red header with a hamburger menu icon and the text "Wildflower Riding Club". Below the header, there is a sign-in form with the following elements:

- "Email address" label above a text input field with a red asterisk to its right.
- "Password" label above a text input field with a "SHOW" link to its right.
- A blue "Log In" button.
- A link "Forgot Your Password?" below the "Log In" button.
- A section "Don't Have a Password?" with a horizontal line below it.
- A link "Sign Up Now" below the "Don't Have a Password?" section.

At the bottom of the page, there is a grey button with an upward arrow and the text "Back to Top".

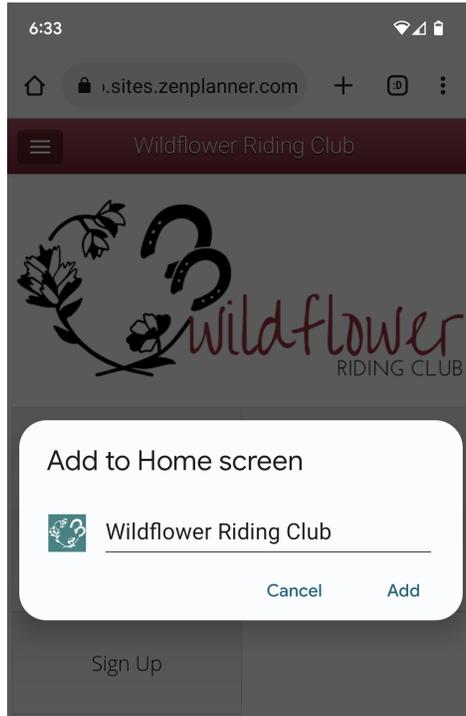
3

Click the three dots at the top right hand corner of your screen to see this menu. Click “Add to Home screen”



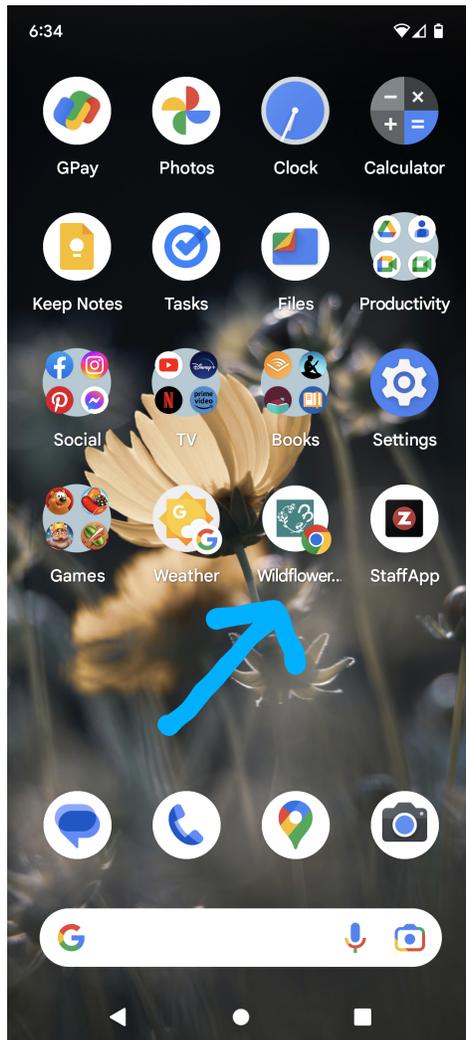
4

Name the app whatever you would like. Click “Add”



5

Go to your home screen. You will see an app icon with the name you just assigned. Click on that icon anytime to open the webpage.



Downloading the Zen Planner app will provide you with far less functionality. You can use that app as well if you prefer it, but you will not be able to sign up for events, view all your bills in one place, or edit your profile. The web app is your one-stop shop.